

# ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)

Accredited Grade 'A' by NAAC

Date: 16<sup>th</sup> January, 2017

## **Meeting -Internal Quality Assurance Cell (IQAC)**

Meeting of Internal Quality Assurance Cell was held on 16<sup>th</sup> January 2017, Monday from 03:00p.m. in IQAC room. The following agenda was discussed and resolved:

1. Minutes of the last meeting.
2. Review of work of NAAC steering committee.
3. Initiatives to promote research work in college under CPE programme.
4. Discussion on Faculty Development Programmes.
5. Discussion on the Green initiatives of the College.
6. Discussion on special lectures under faculty development programme.
7. Any other matter with the permission of the chair.

The IQAC Co-ordinator welcomed the members.

### **The Resolutions of the meeting are:**

1. Minutes of the last meeting were read and confirmed.
2. Review of progress work of NAAC steering committee was discussed and found satisfactory. It was resolved that same NAAC Steering Committee will be functioning for NAAC Accreditation Cycle-2.
3. Dr. Bhavana Trivedi, Member Secretary, CPE informed that as per the guidelines of IQAC of the Institution, the college sponsored research projects (of rupees twenty five thousand each) under CPE programme have been given to four faculty members. The theme of researches are - बौद्ध बिहार प्रबन्धन एक विश्लेषणात्मक अध्ययन (Baudh Vihar Prabandhan Ek Vishleshanatmak addhyayan) Dr. Sunita Yadav, A.I.H.C. & Arch, हिन्दी उर्दू की साझी विरासत और स्त्री रचनाकार (Hindi Urdu ki Saazhi Virasat aur Stree Rachnakar) Dr. Suman Tiwari, Hindi, Dropped out Female Students in Higher Education – A study (Dr. Saroj Upadhyay, Political Science), सामाजिक गतिविधियों पर गंगा जल प्रदूषण के प्रभाव का आँकलन। (Samazik Gatividhiyon par Ganga Jal Pradushan ke Prabhav ka Aanklan) Dr. Suman Tiwari, Sociology.

4. Discussion on faculty enrichment and empowerment strategies was held. It was resolved by IQAC that faculty should participate in more Faculty Development and Empowerment Programmes. The college should strengthen Faculty Enrichment and Empowerment Strategies just as e-resources, ICT enabled training programmes and faculty development programmes capacity building workshops for teaching and administrative staff as well.
- In this connection, it was resolved that Capacity Building Workshops for faculty and research scholars would be organized by the college under the aegis of IQAC. The B.Ed. Department would organize one week National Workshop on 'Understanding self for personality development'.
  - It was resolved under CPE programme, two-days National Seminar on 'Quality Assurance in Higher Education' would be organized under the aegis of IQAC. It was also resolved that a five-days workshop on 'Corporate Employability' would be conducted for students. The communicative English classes for students would also be conducted.
5. The IQAC cell appreciated the green initiatives undertaken by college like greening landscaping, rain water harvesting, use of renewable energy resources, setting up of solar panel, ensuring plastic free campus, plantation drives by different departments and NSS including student-groups of the college. The role of green volunteers of Green Cell in water saving and power conservation was appreciated as one of the best healthy practices of the Institution. The members also suggested adopting more eco-friendly activities in the college.
6. It was further resolved by the IQAC cell, that under the Faculty Development programme special lectures on "Financial Management: Investors Awareness and Excellence towards Higher Education" would be organized in coming months. The resource persons Ms. Namrata Arora, Director Knowise Learning Academy, India Pvt. Ltd. and Dr. Chandrakant Mishra, Former President of Arya Mahila P.G. College and Ex. Member of NCERT would be communicated for this purpose. It was also resolved by the IQAC that all the above mentioned programmes under CPE would be referred to CPE Advisory Committee for necessary action and execution. The Advisory Committee CPE will associate Faculty Enrichment & Empowerment Committee of the college in organizing these programmes.



7. In any other matters, the Principal shared with IQAC members that the college had been purchasing furniture made by Prisoners of Central Jail of Varanasi. She also informed that the college also supports poor schools situated in remote areas of Varanasi by providing furniture, reading material and other necessary items.

The principal informed the IQAC members that Sudhakar Shukla, (AO) and Ved Prakash Pandey (SO/AC) participated in the six-day Academic Leadership Excellence Program organized by School of Education, Faculty of Education (K), Banaras Hindu University under Pandit Madan Mohan Malviya National Mission for Teachers and Teaching (PMMMNTT Scheme, MHRD) from 4<sup>th</sup> to 9<sup>th</sup> December 2017.

Dr. Chandra Kanta Rai offered vote of thanks.

The following members were present and participated in the discussion:

- Chairperson : Prof. Rachana Dubey (Principal) *Rachana Dubey*
- IQAC, Co-ordinator : Ms. Aarti Srivastava *Aarti*
- Members (Faculty)
  1. Dr. Brijbala Singh *Brijbala*
  2. Dr. Chandrakanta Rai *Chandrakanta*
  3. Dr. Bhavana Trivedi *Bhavana Trivedi*
  4. Dr. Namita Sinha *Namita*
  5. Dr. Bhanumati Mishra *Bhanu*
  6. Dr. Meenakshi Bajpai *Meenakshi*
  7. Dr. Garima Gupta *Garima*
- Management Member : Dr. Shashikant Dikshit, (Manager)
- Administrative Officers
  1. Mr. Sudhakar Shukla (Administrative Officer) - *Sudhakar Shukla*
  2. Mr. Sunil Kumar Pathak (Office Superintendent) *Sunil Kumar Pathak*
- Nominee from Local Society : Dr. Shardul Chaubey *Shardul Chaubey*
- Nominee from Industry : Mr. Adarsh Jhunjunwala *Adarsh Jhunjunwala*
- External Expert : Mr. Sanjeev Kumar *Sanjeev Kumar*
- Alumni : Dr. Bindu Lahiri *Bindu Lahiri*
- Student : Ms. Pooja Bharti *Pooja*